

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 OCTOBER 2009**

Councillors *Bob Harris (Chair), *Bevan, *Kober and Reith

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC41.	<p>APOLOGIES FOR ABSENCE (Agenda Item 1)</p> <p>An apology for absence was received from Councillor Reith.</p>	
PROC42.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED:</p> <p>That the minutes of the meetings held on 15 September and 2 October 2009 be approved and signed.</p>	HLDMS
PROC43.	<p>BLENHEIM COMMUNITY DRUG PROGRAMME - EBAN CRACK SERVICE EXTENSION 2010-2012 (Report of the Assistant Chief Executive (Policy, Performance, Programmes and Communications) - Agenda Item 9)</p> <p>We noted that the report sought approval to exercise an option to extend the contract to deliver drug treatment services to primary crack/poly drug users for 2 years from 1 April 2010 to 31 March 2012, the original contract having been awarded in 2007 for a period of 34 months with an option to extend for a further 24 months.</p> <p>In response to a question about the monitoring of the contract we were informed that the service was performing well and had reached the targets it had been set. With regard to the budget for this service, we were advised that the indicative budget would be based on the September 2009 performance data across the country. Once the allocation for London was known it would be apportioned between London local authorities. The apportionment should be advised by the end of December 2009.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 13.02 and subject to the funds being available, approval be granted to the extension of the contract with Blenheim Community Drug Project to deliver drug treatment services to primary crack/poly drug users by 2 years for the sum of £990,000 to be paid directly from the Pooled Treatment Budget to provide the service named Eban. 2. That it be noted that the cost of the contract will be met from the Pooled Treatment Budget (PTB) an annual partnership budget from the Department Of Health (National Treatment Agency) hosted by the Primary Care Trust. 	ACE-PPPC

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 OCTOBER 2009**

<p>PROC44.</p>	<p>SUSTAINABLE PROCUREMENT ACTION PLAN (Report of the Director of Corporate Services - Agenda Item 7)</p> <p>We noted that the report attached the Council's proposed Sustainable Procurement Action Plan for adoption. In response to a question it was confirmed that officers were applying the Life Cycle Costing technique across the Decent Homes Programme.</p> <p>RESOLVED:</p> <p style="padding-left: 40px;">That approval be granted to the adoption of the Sustainable Procurement Action Plan as set out at Appendix 1 to the interleaved report.</p>	<p>DCS</p>
<p>PROC45.</p>	<p>PARKING SERVICES MANAGED IT CONTRACT UPGRADE (Report of the Director of Corporate Services - Agenda Item 8)</p> <p>We noted that the report sought approval to extend and vary the existing Managed Service contract for Parking Services with Civica Ltd. for an additional 3 years from the expiry date of July 2012 to July 2015.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>Clarification was sought about arrangements for the issue of Homes for Haringey parking permits and whether it would be possible for the contract with Civica Ltd. to be further extended to accommodate these also. Officers having indicated that it would be necessary first to scope the project in consultation with Homes for Haringey and for a report to be prepared for the Corporate IT Board and we asked that the scoping be progressed.</p> <p>In response to a question about the time frame for the extension and variation proposed in the report, we noted that the earliest that permits could be issued would be the end of the current financial year although this might be delayed to ensure that the new system was functioning fully.</p> <p>RESOLVED:</p> <p style="padding-left: 40px;">That, in accordance with Contract Standing Order 13.02, approval be granted to the variation of the existing Managed Service contract for Parking services with Civica Ltd. to allow the upgrade of the existing system and the purchase of additional software as detailed in paragraph 5 of the interleaved report as well as an extension and variation of the contract for an additional 3 years until July 2015.</p>	<p>DUE/ DCS</p> <p>DCS</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 OCTOBER 2009**

<p>PROC46.</p>	<p>FRAMEWORK AGREEMENT FOR ASBESTOS SURVEYS, BULK MATERIAL ANALYSIS, ASBESTOS AIR SAMPLING AND MONITORING AND PERIODIC INSPECTIONS (Report of the Director of Corporate Resources - Agenda Item 9)</p> <p>We noted that the report sought approval to award framework agreements for the provision of asbestos surveying services for buildings owned or managed by the Council and Homes for Haringey; and other instances where the Council might have a public duty.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of framework agreements for asbestos surveys, bulk material analysis, asbestos air sampling and monitoring and periodic inspections to the following companies – <ul style="list-style-type: none"> • Tersus Ltd. • Environmental Evaluations Ltd. • Environmental Services Ltd. 2. That the framework agreement be awarded for a period of 2 years with an option to extend for a further 2 years and with an estimated total value of £200,000 per year. 	<p>DCR</p> <p>DCR</p>
<p>PROC47.</p>	<p>PRIMARY AND PRE-SCHOOL EDUCATION ADVISORS FRAMEWORK (Report of the Director of the Children and Young People’s Service - Agenda Item 10)</p> <p>We noted that the report sought our approval to the award of framework agreements for education advisors to support capital programmes.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We also noted that the value of specific call off contracts awarded was thought to be in the region of £60,000 in value and not likely to exceed the Director’s delegated authority limit of £250,000. It was also reported that the legitimacy of the proposals contained in the report had been confirmed.</p> <p>Attention having been drawn to variation in the tender rates submitted by the different providers we were informed that each appointment under the Framework would be awarded through a mini competition to ensure value for money and quality.</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 OCTOBER 2009**

	<p>2. That approval be granted to expenditure up to the cost of the required works as detailed in Appendix A to the interleaved report to the school's heating system being included within the current BSF programme.</p> <p>3. That it be noted that the funding for the works would be from BSF contingencies with a subsequent contribution made from the lifecycle fund if appropriate at a later stage.</p>	DCYPS
<p>PROC49.</p>	<p>1-24 & 25-67 REMINGTON ROAD AND 1- 60 ECKINGTON HOUSE - LIFT REPLACEMENT SCHEME (Report of the Director of Urban Environment - Agenda Item 12)</p> <p>We noted that the report sought our approval to award the contract for Lift Improvements at Remington House and Eckington House.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that there had been discussions with Tenancy Management about arrangements to assist any residents who felt that they would be unable to cope during the replacement of the lifts. We also noted that no consultation issues had arisen as a result of the issuing of Section 20 Notices to leaseholders.</p> <p>RESOLVED:</p> <p>1. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of the contract for lift replacement works at 1-24 and 25 -67 Remington Road and 1-60 Eckington House to Precision Lift Services Ltd. on the terms and conditions set out in the Appendix to the interleaved report.</p> <p>2. That the total estimated cost excluding fees as detailed in paragraph 2.1 of the Appendix to the interleaved report be noted.</p>	DUE
<p>PROC50.</p>	<p>FRAMEWORK AGREEMENT FOR REPLACEMENT OF COMMUNAL AERIALS WITH INTEGRATED RECEPTION SYSTEM IRS (DIGITAL TV) (Report of the Director of Urban Environment - Agenda Item 13)</p> <p>We noted that the report sought our approval to award the framework contract for the replacement of communal analogue TV aerials with the Integrated Reception System (IRS) in time for digital changeover in 2012.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 OCTOBER 2009**

	<p>Clarification was sought of whether it was necessary to appoint all four of the recommended contractors to the proposed Framework and we noted that this might be dependent on the wording of the tender invitation. However, given the pressure on time to complete the replacement of communal analogue TV aerials with the Integrated Reception System in time for digital changeover in 2012 it might anyway be prudent to appoint all four so as to ensure that there was sufficient capacity to complete the work in good time. Call off contract awards would be made from the framework that were the most financially advantageous to the Council subject to the financial limits of the companies concerned.</p> <p>RESOLVED:</p> <p>That, in accordance with Contract Standing Order approval be granted to the appointment of the following contractors to the framework for the installation of the IRS digital TV services –</p> <ul style="list-style-type: none"> • SCC International Ltd. • Alphatrack Systems Ltd. • Ultimate Communications Systems Ltd. • Avonline plc 	DUE
PROC51.	<p>SOUTH TOTTENHAM DECENT HOMES PROGRAMME 2010/11 - PHASE ST14 (Report of the Director of Urban Environment - Agenda Item 14)</p> <p>We noted that the report sought our approval to the award of a contract for a detailed programme of works related to various properties known as ST14 within the delivery of the Decent Homes Programme.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that no consultation issues had arisen as a result of the issuing of Section 20 Notices to leaseholders, the consultation period having ended on 23 October 2009. We asked that in future reports the total number of leaseholders be broken down between those within the 5 year Section 125 period and those outside of it.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of the contract for Phase ST14 of the Decent Homes Programme to Apollo Group Ltd. on the terms and conditions set out in the Appendix to the interleaved report. 2. That the Agreed Maximum Price set out in the Appendix to the interleaved report excluding fees as detailed in paragraph 2.2 of the Appendix be noted. 	DUE DUE

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 OCTOBER 2009**

	<p>3. That the Compliance Team fees as detailed in paragraph 2.3 of the Appendix be noted.</p>	
<p>PROC52.</p>	<p>85 MARSH LANE - AWARD OF DEMOLITION AND ASBESTOS REMOVAL CONTRACT (Report of the Director of Urban Environment - Agenda Item 24)</p> <p>We noted that the report sought approval to award the to carry out the demolition of the existing buildings, eradication of Japanese knotweed and the removal of asbestos at 85 Marsh Lane in order to progress and facilitate the relocation and development of a new strategic depot for Frontline Services and promote the development of 'Green Industries'.</p> <p>The report and its Appendices were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the appointment of Squibb Demolition to carry out the demolition of the existing buildings, the eradication of the Japanese knotweeds and the removal of asbestos at the site known as 85 Marsh Lane, as set out in Appendix 1 (Tender Report) to the interleaved report. 2. That the appointment of Squibb Demolition be subject to the production of a satisfactory Method Statement, to be ratified by the Contract's Manager, (NPS Group) and the CDM Co-ordinator, (Gardiner & Theobald), prior to the Council entering into the contract and if this condition was not met then McGee Group Ltd be appointed as the contractor instead. 	<p>DUE</p> <p>DUE</p>

The meeting ended at 20.25 hours

BOB HARRIS
Chair